

**NORTHAMPTON BOROUGH MUNICIPAL AUTHORITY**  
**M I N U T E S**

Northampton, PA – February 10, 2026

The monthly meeting of the Board of the Northampton Borough Municipal Authority (NBMA) was held at 4:00 p.m. on Tuesday, February 10, 2026 in the NBMA Edward D. Hozza, Sr., Board Room, 1 Clear Springs Drive, Northampton, PA. Chairman Deily, Vice Chairman Glassic, Board Members, Haldeman, Lopsonzski and Serensits were present. Also, in attendance were, Mr. Stephen Kerbacher, General Manager, Mrs. Lori Schwartz, Treasurer/ Comptroller, Mr. Scott Steirer, Pierce and Steirer, LLC, Mr. David Steckel, Fitzpatrick Lentz & Bubba PC.

Pledge of Allegiance to the American Flag.

Executive session was called at 4:05 p.m. and resumed meeting at 5:20 p.m.

Upon motion by Ms. Haldeman and Mr. Serensits, the Board approved the minutes of the monthly meeting held January 13, 2026 and January 2026 Cash Vouchers.

**Chairman's Report:**

Chairman Deily reported that the Public Notice of the Authority Board Meetings appeared in the Express-Times regarding the time change from 5:00 p.m. to 4:00 p.m. on Tuesday, January 20, 2026 and via a notice posted in the front of the Headquarters Building

PMAA Win Conference – Women, Innovation, Networking – March 5-6, 2026, held at the Nittany Lion Inn, State College.

PMAA Board Member Training – Wednesday, March 11, 2026, held at Delta Hotels by Marriott Allentown, 7736 Adrienne Drive, Breinigsville, PA 18031.

**TREASURER/COMPTROLLER REPORT:**

The Treasurer/Comptroller reported NBMA received payment on January 20, 2026, in the amount of \$10,876.63 from Borough of Northampton for the Exchange of Services, Memorandum of Understanding for period of July through December 2025.

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The Treasure/Comptroller presented the following invoices for approval:

**Gannett Fleming, Inc. – Invoices:**

The Gannett Fleming, Inc.–Invoices covering January 1, 2026 to January 30, 2026, services, see below:

Gannett Fleming, Inc. (GFT) dated February 5, 2026, for professional services rendered through January 1, 2026 to January 30, 2026.

Engineering Services – Asset Management Program Services – AMP Asset Management Program - Total due this invoice \$407.55.

Gannett Fleming, Inc. (GFI) dated February 5, 2026, for professional services rendered from January 1, 2026 to January 30, 2026. Provide general engineering services related to NBMA water system facilities and operations including meeting attendance, consulting advice, SDWA compliance, main extensions and replacements. Trust Indenture requirements, etc. 2025 General Consulting Services. Total due this invoice \$2,997.88.

Gannett Fleming, Inc. (GFI) dated February 5, 2026, for professional services rendered through January 1, 2026 to January 30, 2026. Update water system GIS maps and perform related services. Mapping Updates & GIS Assistance. Total due this invoice \$1,742.77.

Total Invoices - \$5,148.20.

Upon recommendation of Mr. Martin Hozza and Mr. Stephen Kerbacher, the Board, upon motion by Messrs. Glassic and Lopsonzski, approved the invoices dated February 5, 2026 from Gannett Fleming, Inc., in the total amount of \$5,148.20.

The Treasurer/Comptroller presented the invoice from Pierce & Steirer, LLC – Invoice dated February 3, 2026 for professional services rendered for the month of January 2026 in the amount of \$892.75.

Total fiscal year to date - \$23,059.02.

(Legal Union Representation – January 2026 (\$168.57)

Total union to date \$10,611.25.

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Upon motion by Messrs. Glassic and Serensits, the Board approved the invoice from Pierce & Steirer, LLC, in the amount of \$892.75.

The Treasurer/Comptroller stated no bill for Fitzpatrick Lentz & Bubba, was received for the month of January 2026, however, Mr. David Steckel – Fitzpatrick Lentz & Bubba was in attendance.

Total to date Labor Law Attorney – (Union)

Flamm Walton Heimbach – (retired) Total to date 2024-2025 - \$5,586.00.

Fitzpatrick Lentz & Bubba – Total to date \$46,403.42.

Pierce & Steirer, LLC – Total to date \$10,611.25.

Total to date for all union representation - \$62,600.67.

The Treasurer/Comptroller presented the Delinquent Water Account status – for month of January 2026.

The Treasurer/Comptroller presented the January 2026 NBMA Consumption Report, the December 2025 Operating Financial Statements and the Replacement and Renewals.

**NBMA NEW ACCOUNTS METERED** – Nine (9) - new meters were installed in January – (1-Northampton, 4-Allen Township, 2-North Catasauqua, 0-Laury's Station, 0-Coplay, 0-W.Catasauqua, 0-Fullerton, 2-Hokendauqua, 0-Stiles, 0-Egypt, 0-Cementon, 0-North Whitehall, 0-Clearview, & 0-Water Hauler). Calendar Year to Date –9 new accounts Fiscal Year 2025 to 2026 to Date-111. The information Pertinent to new connections was sent to the Borough of Northampton and Allen Township.

**Meter Replacement Program** – Replaced 520 Meters and 584 MXU's Fiscal Year to Date. Total cost of Meters and MXU's fiscal year to date \$128,987.19.

The Treasurer/Comptroller presented the following M&T Bank 2003 Requisitions as follows:

**M&T BANK 2003 REQUISITIONS:**

2003 Revenue Fund Requisition #23 - \$505,405.78 – March 2026 Budget Expenses, Operating Expenses, Maintenance Expenses, Inventory, Trustee Fees, Penn Vest Loan.

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2003 Revenue Fund Requisition #24 - \$20,014.72 - January 2026 Meter & MXU & Reimbursement & Replacement Program.

2003 Construction Fund Requisition #8 – \$200,362.46 – Fells Creek Development.

2003 Construction Fund Requisition #9 – 16,939.94 – January Tapping Fees.

Total Revenue & Construction Fund Requisitions: \$742,722.90.

Upon motion by Messrs. Glassic and Serensits, the Board approved the 2003 Revenue Fund Requisitions and the 2003 Construction Fund Requisition listed above in the total amount of \$742,722.90 contingent upon approval by Gannett Fleming, Inc.

Northampton Borough Municipal Authority purchased the following CD's:

PLGIT – Certificates of Deposits in the total of \$7,994,000.00 and cash of \$192,581.12 are held for the following Restricted Funds of the NBMA Trust Indenture at M&T Bank: Bond Redemption & Improvement Account, Emergency Repair Fund, Revenue Fund and Debt Service Reserve Fund. The projected interest upon maturity on the Certificates of Deposit invested for these funds is \$323,008.81. The Federated Money Market (Direct Obligations of the US Government) at M&T Bank has a yield of 3.40%, the Certificate of Deposit investments with PLGIT are currently yielding 3.65%-4.35%.

**MANAGER'S REPORT:**

Staff Meeting – Thursday, February 5, 2026 – 9:00 a.m. at the NBMA Headquarters Building.

Pennsylvania DEP Chapter 109 – 2026 Safe Drinking Water (SDW) Annual Fee of \$25,000.00. Last year was \$25,000.00.

Upon motion by Mr. Serensits and Ms. Haldeman, the Board approved the SDW Annual Fee in the amount of \$25,000.00.

Mr. Kerbacher reported on the Direct Cost of Producing Water for January 1, 2025 through December 31, 2025.

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Gregory Koehler – Six (6) month review. Current hourly rate \$22.75 and increase of \$2.76 to \$25.51, effective February 18, 2026. Mr. Koehler – Water Treatment Plant Operator – was employed February 18, 2025.

Upon employee review, on the recommendation of Mr. Kerbacher and Mr. Martin Hozza, the Board upon motion by Ms. Haldeman and Mr. Lopsonzski, the Board authorized an increase in salary for Mr. Gregory Koehler – Water Treatment Plant Operator from \$22.75 to \$25.51, effective February 18, 2026, based on the six (6) month review presented and discussed by the Manager. Mr. Koehler, was employed February 18, 2025.

Water Treatment Chemical & Pipe & Fittings – Mr. Kerbacher reported that the Bids were advertised in the Express-Times on Thursday, February 5, 2026, also, Bid packets were emailed on Friday, February 6, 2026. (Bids open Thursday, March 5, 2026).

Newhart Farms – Cactus Farm – Mr. Kerbacher reported NBMA received the Farmland Rent Check for 2026 on January 29, 2026 in the amount of \$945.00.

CPOWER- Mr. Kerbacher reported that NBMA received the rebate check on Thursday, February 5, 2026, in the amount of \$7,439.66.

### **Operations Report:**

Mr. Stephen Kerbacher referred to the Operation's Report for February 2026. Construction projects completed in January 2026 were presented as well as current projects underway in the month of February 2026. A list of upcoming scheduled projects and potential proposed projects were presented.

SR 0329 Cementon Bridge Replacement – Mr. Kerbacher reported that the majority of the relocation work on the Whitehall side of the river is complete.

Lead and Copper Rule – Mr. Kerbacher updated the Board on the lead and copper rule compliance. Letters were sent to over 11,000 customers. The intent is to try and find out the type of material of the customer's side of the water service line. The next set of letters to customers will be mailed by the end of the year, 2025.

This information is being mandated by the US Environmental Protection Agency (EPA). A brief discussion followed.

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Taste & Odor – Mr. Kerbacher reported that there are no taste and odor issues at this time.

Lehigh River – Cementon Dam update – no further information at this time.

Monthly Water Treatment Plant Report – Mr. Kerbacher reported on the monthly NBMA Water Treatment Plant report.

Authorization #5 – Estimated cost to install approximately 3,895 feet of 8-inch Ductile Iron Pipe with appurtenances (2,540-feet in High Meadow Drive, 320-feet in Creekview Drive, 475-feet in Jamie Drive and 560-feet in Spring Hill Circle) to provide water service to High Meadow Housing Development Phase III, IV and V, Allen Township, Northampton County. Also—57-3/4-inch service connections and 4-6-inch fire hydrants. Applicant Omega Contractors, Inc. 1150 S. Cedar Crest Blvd., Allentown, PA 18103. Total cost to applicant \$342,258.75. All rock excavation extra, at current price at time of installation \$120.00 per cubic yard.

Upon motion by Messrs. Glassic and Serensits, the Board approved the Authorization #5, listed above.

**ENGINEERS' REPORT:** (Mr. Michael Brown was not in attendance)

**SOLICITOR'S REPORT:**

**Old Business**

Liens and Satisfactions – \$16,243.86 worth of Liens, continuing.

**New Business**

No new business.

Upon motion Messrs. Lopsonzski and Glassic, the Board unanimously agreed to adjourn at 6:11 p.m. to meet in a regular session on Tuesday, March 10, 2026 at 4:00 p.m. in the NBMA Headquarters Building.

Stephen J. Kerbacher, General Manager

Visitor(s) 1 Total year to date 4.